

STATE UNIVERSITY
AGRICULTURAL AND TECHNICAL COLLEGE
AT FARMINGDALE, NEW YORK

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Minutes of Cabinet Meeting
March 13, 1969

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OFFICE OF THE
PRESIDENT

Presiding: President Charles W. Laffin, Jr.

Present Were: Dr. Charles W. Laffin, Vice-President Purcell, Dr. O'Neill,
Dr. Cipriani, Mr. Maybin, Mr. Dedowitz, Dr. Nihan, Mr. Monaco,
Dean Willenbrock and Mr. Palmer

Correction to Minutes of February 27, 1969: Page 2 - "The suggestion was made by Dr. Cipriani that commencement be moved from Friday to Thursday in order to alleviate the problem of overtime". The dates are eliminated because there was no intention of changing the calendar within the year.

The President referred to the release in Newsday concerning the plan that other colleges are reported to have for dealing with demonstrations. The President reported a meeting with a student who said that the IDC establishment is not relevant to the needs of the students. The President referred to the rules relating to the dormitory visitation and to the schedule used for girls visiting men's dorms. He questioned the reasoning behind these rules. He said that the student believed that the student government is a joke and that the IDC is not a responsible administration. There was a suggestion that both S.D.S. and N.Y.A. are operating on this campus and that it is important that we be more than sensitive to these groups. The President then asked the Cabinet to consider a plan of action to deal with demonstrations if and when they occur. The following was outlined:-

- 1) No negotiation with any group illegally occupying campus property.
- 2) The highest administrative officer on campus should be the spokesman and should convey the decision of the administration that there will be no negotiation while the group illegally occupies campus property.
- 3) The spokesman should demand an orderly evacuation of the premises within 15 minutes. If there is evidence of violence, police should be contacted immediately.
- 4) If there is no violence, but the group shows no sign of leaving, they now occupy illegally and the police should also be notified. (See attached)

The President directed Dean Willenbrock to contact several persons and discuss, with them, the outlined plan. A formal outline of the plan of action is to be drawn up and all administrators be made conversant with it.

The President announced that there is a local chapter of the union now on campus. He said, however, the college does not have to negotiate with the union at this point. He has been requested to make available, eight copies of the Faculty Handbook to Mr. William McHugh, Associate Counsel of P.B.A.

The matter of parking on campus was brought up by the President who said that an aerial survey would show that the college is not utilizing fully the parking lots. Cars are being parked on the roads. This practice should not continue. Mr. Maybin is to look into the matter of marking off administrative personnel parking spaces in the area of Mott House parking lot (approximately 12 spaces). At present the area is being used as a visitors parking lot.

AGENDA:

Item 1: Preliminary 1970-71 Budget Hearing:- The President announced that he has a meeting in Albany on Thursday, March 20, when there will be a hearing on the 1970-71 budget.

Item 2: Vice-President Purcell circulated two statements which were presented at the Legislative Hearing February 18, 1969. (1) 1969-70 Operating Budget and (2) 1969-70 Capital Construction Budget.

Item 3: Vice-President Purcell announced that the committee on Scheduling met and it is decided that block scheduling will be eliminated by September, 1969. The students will then be able to do some selective scheduling.

Item 4: Final Registration Report -- Spring 1969:- The final registration report was circulated. The report showed the total full-time registration is 3,477 and the total part-time 19 at 138 half credits, thus making a grand total of 3,496.

Item 5:- Mortuary Science Curriculum:- Information was received from Mr. Harry W. Potter's office that the Mortuary Science curriculum has been approved by the Office of the Vice-Chancellor of two-year colleges. The curriculum will be offered possibly in September of 1970.

Item 6:- January Admissions:- Dr. O'Neill reported that the response from certain departments shows that January admission is possible. The responses came from Advertising Art and Design, Business Administration, Electrical Technology and Recreation Supervision.

Item 7:- Director of Admissions Position:- Dean Willenbrock reported that the position for Director of Admissions is open and that the committee consisting of two members of Admissions and Standards Committee, Vice-President Purcell and two students will interview applicants for the position.

Items 8 and 9:- Open House and Commencement Preparations:- Dr. Cipriani circulated the sheet with the program for Open House and reported that the theme will be "The Aims and Objectives of the College". The machinery has been set in motion for a successful program. There will be a luncheon for the College Council. On the matter of commencement, it was reported that the students have made a request that there should be no famous speaker. It was felt that the timing of each speaker should be considered so that the program can be kept under control. In case of rain the commencement is proposed for Commack Arena.

Item 10:- Expenditure Report:- Mr. Dedowitz stated that this report will be completed on Monday. So far he has done the Supplies Expense and Equipment portion and the other section will be completed by Mr. Murray.

Item 11:- Equipment 1969:- Mr. Maybin reported that the 1969-70 equipment allocation is not yet fully encumbered, particularly for the Administration Building and Thompson Hall. He suggests that if anyone has requests that can be justified for equipment in any of these buildings, they should be submitted at the earliest convenience.

Item 12:- General Studies Building:- Mr. Maybin reported that the 1975 building program is needed in Albany. The program is for instructional space to teach 6,450 students by that time.

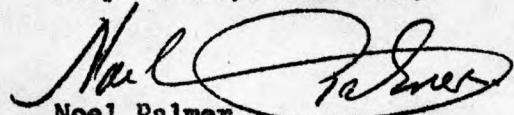
Though not an agenda item, Dean Willenbrock reported that clearance has been received for a model Sada to be conducted on campus on March 29. Discussion was entertained regarding the meaning of this as a religious service. It was decided that this is not a religious service, but a model, and would be an educational experience to all those attending.

NEW BUSINESS:

Discussion was entertained on the material on the attached page (Budget Allocations).

There being no further business to discuss, the meeting was adjourned.

Respectfully submitted,



Noel Palmer
Assistant to the President

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